

Tier 1 Incident Entry

All access levels (except District Administrator) can enter MINOR incidents and submit MAJOR incidents. In addition, only users with School Administrator and Data Entry access levels can record disciplinary decisions for Major (office-managed) incidents.

RtiBB sponse to Intervention for Bobavior		A	three-tiered behavioral database	From the Incidents tab (1), select Add New Incident (2).
	'S ▼ TIER 2 ▼ TIEF	R 3 ▼ SEARCH ▼ RE	EPORT 🚩 LOG OUT	
ADD NEW	INCIDENT 2 ABAS	SE ••••	Role: FLPBS	
	3 Incident Su	ubmission - Part	1	Part I: Fill out all fields (2) Click
o create a record of a student's inapprop	behavior, enter the	information below and clic	k 'Save and Proceed.'	"Student" and "Staff" menu but
Student name	Gallagher, Krystal	Student		to select the correct names from
Grade	12 •			rosters. Click "Save and Proceed.
Reported by	Ballard, Carol	Staff		
Incident date	03/13/2015			
Incident time	8:00 am	T		
Incident type	Major Minor	SESIR		
	Save and	Proceed Reset		
u need to make changes to the information in	Major Incident	Submission - Part	Part II:	From the drop-down menus
e: (*) indicates required fields.			select	the appropriate details of the
	INC	IDENT DETAIL	inciden	t (5). Only fields with a (*) are
ocation"	Haii	•	required	. Click "Save and Proceed." (6)
The general activity taking place at the start of the incident	Transition	Ŧ		
roblem behavior*	Disrespect	-		
thers participating* dividuals who were actively involved in the cident	None	•	Part III:	Check the appropriate Admin
ossible motivation	To get adult attention		Decisio	on(s) for the incident (7). Click
this behavior		•		"Submit." (8)
xpectation violated	Be Respectful	T		
	Referral # <u>G0046</u>		0	Major Incident Submission - Part III
Additional information Brief narrative regarding circumstances or incident			ent summary, record the o	Ary decision/action that was taken in regards to this incident.
				DECISION INFORMATION
	0		e e e e e e e e e e e e e e e e e e e	Apology Peer Mediation
	6 Save and Proc	ceed Cancel		Bus Suspension Phone Parent Conference with Parent Problem solving
				Contract (earn privilege) Re-Teach, Practice Expectation Corporal Punishment Referral to Law Enforcement
				Curriculum Change Restitution
		Admin decision Multiple decisions may be recorded		Expulsion Sat. School
				In-School Suspension Schedule Change Instructional Change School's Custom Decision 1
				Lose class privilege School's Custom Decision 2
				Out-of-School Suspension Time in Office
				Parent Shadowing/Report Work Detail Peer Court
		Days suspended You may enter whole or half days of su	spension (ex. 0.5. 1, 1.5. 1	Parent Shadowing/Report Work Detail Peer Court
		Days suspended You may enter whole or half days of su 2, etc.)	spension (ex. 0.5, 1, 1.5, 1	Parent shadowing/Report Work Detail Peer Court
		Days suspended You may enter whole or half days of su 2, etc.) Other comment	spension (ex. 0.5, 1, 1.5, 1	Parent shadowing/keport Work Detail Peer Court
		Days suspended You may enter whole or half days of su 2, etc.) Other comment	spension (ex. 0.5, 1, 1.5, 1	Parent shadowing/Report Work Detail Peer Court Submit
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	Tier	Days suspended You may enter whole or half days of su 2, etc.) Other comment	spension (ex. 0.5, 1, 1.5, 1	Parant shadowing keport Work Datail Peer Court
an individual does not have S	Tier ichool Administra	Days suspended You may enter whole or har days of su 2, etc.) Other comment 1 Incident tor or Data Entry a	spension (ex. 0.5, 1, 1.5, 1 Entry ccess level but r ejr default perm	Parent shadowing keport Work Detail Peer Court
an individual does not have S fc For additional resources, che	Tier School Administra or Major incidents eck our website (w	Days suspended You my enter whole or half days of su 2, etc.) Other comment 1 Incident tor or Data Entry a , you can adjust th yww.flritb.org), or	spension (ex. 0.5, 1, 1.5, 1 Entry ccess level but r eir default perm email the RtIB D	Parant shadowing/keport Work Detail Peer Court